



2021/OTH/062

Travel Declaration for Year-End Holidays

Dear Parent/Guardian,

To ensure schools continue to be a healthy and safe environment for all, we require parents/guardians to make a **travel declaration for your child/ward only if he/she intends to travel** for the year-end holidays **by 29 October 2021 (Friday)**.

We encourage you to do so via the Parents' Gateway (PG) app (refer to <https://pg.moe.edu.sg>).

If you do not have access to Parents' Gateway (PG), you may do so by printing and filling out the attached form and submitting the hardcopy to the General Office (GO).

If your child/ward is travelling, please indicate clearly both the country and city of travel. Only one parent is required to declare.

If your child/ward is **not travelling** during the year-end holidays, **no action is required** on your side.

When planning your travel, please refer to the attached advisory on travelling. If there is a change of travel plan(s) after declaration, please inform the school as soon as possible.

Thank you for your partnership and support to keep our school safe.

Mrs Phyllis Lim
Principal



INFORMING SCHOOL OF CHILD'S /WARD'S TRAVEL PLANS

Name of Child/Ward: _____

Class: _____

Index No: _____

Please tick accordingly:

- My child/ward will be travelling to the following country/city during the Year-End holidays.

The details are listed below:

Country and City of Intended Travel e.g. Malaysia / Penang, e.g. Thailand / Bangkok	Period of Travel	
	Trip Start Date (dd/mm/yyyy)	Trip End Date (dd/mm/yyyy)

Important Notes:

- 1. You need not fill in the form if you are submitting your travel plans using Parents' Gateway.*
- 2. Where possible, please also provide details of country/city and date of transit if your child/ward will be stopping over at any other country/city while travelling.*

Name of Parent / Guardian: _____

Relationship to student: _____

Signature: _____

Date: _____